

High Performance Teams Remote

High Performance Teams (Remote Workforce) are organizations, teams or groups working in a virtual environment that are focused on achieving the same goals. Bringing team members together through a virtual environment can be a challenge task. This workshop identifies these challenges and helps your participants push through to success.

With our High Performance Teams (Remote Workforce) workshop, your participants will begin to see how important it is to develop a core set of high performance skills, while working remotely. By knowing and managing the way people interact in a remote environment, you will be setting up your high performance teams to accomplish any task.

Workshop Objectives:

- Define high performance teams.
- Define remote workforce.
- Understand the characteristics of a high performance team.
- Understand how to create teamwork.
- Understand the importance of communication.
- Understand how to train your high performance team of remote employees.
- Learn how to manage a high performance team.
- Learn the techniques of an effective team meeting.



For more information or to reserve your spot in this workshop, please contact:

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Types of Remote Workforce

Benefits of a Remote Workforce

Materials for Remote Workforce

Case Study

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What is a High Performance Team?

Benefits of High Performance Teams

Leadership for High Performance Team

Understanding Team Dynamics

Case Study

Module Four: Characteristics of High Performance Teams

Excellent Communication

Goal-Oriented

Flexibility

Committed

Case Study

Module Five: How to Create Teamwork

Identify Group & Individual Responsibilities

Give Permission to Take Action

Build Relationships between Team

Members and Management

Give Feedback

Case Study

Module Six: Types of Communication

Virtual Team Meetings

Telephone Conferences

Email Communication

Intranet, Webpage, and Social Media

Communication

Case Study

Module Seven: Training Your Team

Telecommute Training

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Peer to Peer Training

Training Assessment and Retraining

Case Study

Module Eight: Managing the Team

Tracking Team Performance

Counseling Employees

Positive Recognition for Employees

Training Never Stops!

Case Study

Module Nine: Effective Team Meeting

How-to

Have a Clear Agenda

Use Screen Shots or References

Create a Safe Place

Team Meeting Don'ts

Case Study

Module Ten: Keep Happy and Motivated High Performance Team

Watch for Signs of Conflict or Unhappiness

Employee Feedback and Concerns

Give Opportunities for Additional Education

Impart Opportunities for Career Growth

Case Study

Module Eleven: "Don'ts" with High Performance Teams

Don't Forget to Share Success

Don't Delay in Responding

Don't Assign Vague Responsibilities

Don't Lead as a Dictator

Case Study

Module Twelve: Wrapping Up

Words from the Wise